

# GROUP RESERVATION FORM

## SUNY CORTLAND OUTDOOR EDUCATION CENTER

### Hoxie Gorge Nature Preserve

Your completed reservation form must be received prior to the group's date of arrival.

**NAME OF GROUP OR ORGANIZATION** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**Dates Requested: Arrival Date** \_\_\_\_\_ **Time** \_\_\_\_\_

**Departure Date** \_\_\_\_\_ **Time** \_\_\_\_\_

**Type of use:** \_\_\_\_\_

**Number of Students: Men** \_\_\_\_\_ **Women** \_\_\_\_\_ **Total** \_\_\_\_\_

**Number of Staff:** **Men** \_\_\_\_\_ **Women** \_\_\_\_\_ **Total** \_\_\_\_\_

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**Send or email Completed Reservation Form to:**

david.barclay@cortland.edu

**Dr. David Barclay**

**Geology Department**

**Bowers Hall, Room 341**

**SUNY Cortland**

**PO Box 2000**

**Cortland, NY 13045**

cc: Center for Environmental and Outdoor Education, 230 Miller Bldg.  
University Police, Van Hoesen Hall