

# GROUP RESERVATION FORM

## SUNY CORTLAND OUTDOOR EDUCATION CENTER

### Hoxie Gorge Nature Preserve

Your completed reservation form must be received prior to the group's date of arrival.

NAME OF GROUP OR ORGANIZATION \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Dates Requested: Arrival Date \_\_\_\_\_ Time \_\_\_\_\_

Departure Date \_\_\_\_\_ Time \_\_\_\_\_

Type of use: \_\_\_\_\_

Number of Students: Men \_\_\_\_\_ Women \_\_\_\_\_ Total \_\_\_\_\_

Number of Staff: Men \_\_\_\_\_ Women \_\_\_\_\_ Total \_\_\_\_\_

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**Send or email Completed Reservation Form to:**

david.barclay@cortland.edu

**Dr. David Barclay**

**Geology Department**

**Bowers Hall, Room 341**

**SUNY Cortland**

**PO Box 2000**

**Cortland, NY 13045**

cc: Center for Environmental and Outdoor Education, 230 Miller Bldg.  
University Police, Van Hoesen Hall